

Welcome to the Masters programme in Plant and Forest Biotechnology!

You have been admitted to the Masters programme in Plant and Forest Biotechnology at Umeå University. My name is Laszlo Bako and I am the course coordinator for the programme. You will meet me at the course start and as a teacher during some parts of the course. Firstly, I wish to remind you to reply to your Notification of Selection Results at studera.nu, so that you won't lose your place (seat) at the course/programme. If you have any questions regarding your course/programme, you are most welcome to contact me or the study counsellor. You will find our contact information at the end of this letter. We wish you a warm welcome to the course/programme and hope that you will enjoy your period of studies here in Umeå!

Orientation Course before the programme starts

During the week before the programme starts, you have the opportunity to participate in an orientation course. The Orientation Course consists of a series of lectures and activities that are designed to help you to become acquainted with life in Umeå and studies at our university. The course also offers a great opportunity to meet new people and make new friends. We strongly recommend that you arrive in time to take part in the Orientation Course. Please see the latest Orientation Course Schedule for more information on what happens during the course. The Orientation Course Schedule for the coming term will be available on this site one month before the beginning of the term. There can be last minute changes in the schedule, therefore you should always pick up a new schedule from the International Office after your arrival in Umeå.

For further information, please visit: http://www.umu.se/english/education/student-support/orientation-course

Online registration for the course/programme

In order to start your studies at the course/programme, you need to register for it in Portalen. You need to be registered for the course in the study documentation system to be able to follow the course and to get your results recorded during the course.

In order for you to be able to sign in to Portalen and register online, you need to have activated your CAS user account (see below for more information).

Online registration in Portalen is open between the 01 of August and 05 of September. It is important that you sign in to Portalen and register during that time period, or otherwise you risk losing your place (seat) at the course/programme.

You will find the sign in link to Portalen at <u>www.student.umu.se/english</u>. For instructions on online registration in Portalen, please visit: <u>www.student.umu.se/english/course-registration</u>.

Systems and IT services for students

As a student at Umeå University you will get access to a number of systems and IT services. In the student portal system, Portalen, you will get access to personal services, such as the student e-mail and your study results. Cambro is another system, used as a learning platform for many university courses. You will find more information about these at www.student.umu.se/english/about-systems-and-it-services.

As a new student, you need to activate your user account to get access to these services.

If you have applied to Umeå University through studera.nu, you will receive a letter from Umeå University some time between 15-29 of August with a temporary user identity that you can use to activate your user account. You can also use your user identity on studera.nu to activate your user account. Both ways to activate the user account is reached via <u>www.student.umu.se/english/about-</u>cas-and-other-it-services/activate-your-user-account.

If you have applied to Umeå University as an **exchange student**, you will receive information about how to activate your user account in the letter sent to the postal address that you stated when you applied to Umeå University.

When you have activated your user account, you will reach the student portal (Portalen) or the learning platform (Cambro) via the sign in links to the right at <u>www.student.umu.se/english</u>.

If you have previously studied at Umeå University, you won't receive a temporary user identity because you already have a user account and don't need to activate that account again. You just sign in via the links to the right at <u>www.student.umu.se/english</u>. If you have forgotten your password or wish to change it, you can do that via the link "Forgotten your password?" next to the sign in links.

If you encounter problems signing in to Portalen or other technical errors, please send a message to the ServiceDesk, <u>www.servicedesk.its.umu.se/Default.aspx?language=en</u>.

Material for your coming studies

The course schedule for the starting course in the programme, together with course syllabus and literature list, are available at http://www.umu.se/utbildning/program-kurser/kurs/?code=5BI091.In that page there is also a link to "Homepage for the programme", where you will find more information about the department and the course/programme.

Accomodation in Umeå (Skellefteå, Örnsköldsvik)

If you haven't already found a place to live in Umeå, there is information and tips at our website: http://www.umu.se/english/umea/finding-accommodation.

Contact us

You are most welcome to contact us if you have any questions regarding the course/programme.

Programme coordinator/course coordinator:

Laszlo Bako e-mail: laszlo.bako@umu.se Phone: +46 90-786 7970 or +46 70-5479570 (will be available through cell phone and e-mail also during the period 15 June-10 July and from August 5 onwards)

Programme study counsellor:

Edouard Pesquet e-mail: edouard.pesquet@umu.se Phone: +46 72-2033209 (will be available through cell phone and e-mail also during the period 18 July-1 September)